

Covid-19 Risk Assessment

This Risk Assessment has been carried out following the guidelines on the HSE (Health and Safety Executive) web site www.hse.gov.uk

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Great Bodieve Farm Barns, Wadebridge, Cornwall PL27 7JE
Date assessment was carried out: 9 June 2020

Potential Hazards

- Contamination of the site by guests who are asymptomatic or who develop symptoms while in the premises on holiday.
- Transmission of the virus between guests or between the property owners and their cleaning staff or contractors.

Who is at Risk?

- Other guests on site or with subsequent bookings, particularly the elderly or those with underlying health conditions.
- The owners and their Cleaning and Maintenance Contractors and their immediate families, particularly if they care for relatives who are elderly or have underlying health conditions.
- The wider public locally.

Actions to Control Risk

Anybody who is exhibiting symptoms or who has any reason to believe they may have come into contact with the virus up to 14 days prior to their booking must follow the Government instruction to self-isolate and follow NHS guidelines. **Therefore, they should not arrive on site.**

Anybody in one of the vulnerable groups identified by the Government should follow Government advice to self-isolate, they can contact Thelma Riddle on 01208814916 for help and advice with their booking. **They should not arrive on site.**

Contractors who are exhibiting symptoms or who have any reason to believe they may have come into contact with the virus within the previous 14 days **should not come on site** and they should follow NHS guidelines.

We will ask guests to follow guidelines on social distancing. It is relatively easy for guests to avoid contact with each other whilst staying at one of the 4 cottages here at Great Bodieve Farm Barns. It is also possible to have a relaxing holiday without leaving the site. Parking spaces may be temporarily moved around the site to assist with social distancing. Please look out for the signs.

Guests can arrange for groceries to be delivered to their cottage to avoid trips to the supermarket. The local supermarkets are all open and Tesco at Wadebridge operates a queueing system.

Guests are advised that there may be severely restricted opportunities to eat out at this time and they should be prepared to fully self-cater.

Implement Changes to cleaning policy

We always strive to maintain extremely high standards of cleanliness at Great Bodieve Farm Barns. Under normal conditions we also strive to maintain high standards of sustainability. We recognise that at this time some sustainable practices will need to be compromised. For example, washing and reusing cleaning cloths and using mostly natural cleaning products. We promise to resume these practices as soon as it is safe to do so.

As guests may not exhibit symptoms until after they return home, we will treat every clean as if the guests had potentially been infected. Therefore, we will:

- Use disposable cloths and mop heads.
- Clean hard surfaces with diluted hospital standard chlorine bleach which conforms to standard EN1276, in particular the frequently touched surfaces such as door and window handles and kitchen areas.
- Reduce the amount of soft furnishings provided so that we can rotate them and allow 72hrs for potential virus to die before they are returned to a property.

To Protect our Cleaning Team we will:

- Provide rubber gloves and plastic aprons.
- Limit the number of team members in any property to two at a time.
- Ask guests to strip their own beds and put used linen in bags provided.
- Ask guests to empty all bins and place tied bags into the external waste bins.
- All waste will be double bagged.

This policy will be reviewed monthly until the Government advises that the Covid-19 threat has passed.